

Division for the Visually Impaired (DVI)

Business Enterprise Program (BEP)

Blind Vendors Committee (BVC)

Meeting Minutes, November 29, 2018

Roll Call:

Wayne Marsh, Blind Vendors Chairperson; Anthony Paolini, Blind Vendor Committee Member; Rob Schmidlkofer, Division for the Visually Impaired; Gary Pizzola, Blind Vendors Committee Member; Mark Ridenour, Division for the Visually Impaired; Elisha Jenkins, Division for the Visually Impaired via telephone; Sandy Miller, Division for the Visually Impaired; Andy Kloepfer, Division for the Visually Impaired; Bill Degraffenreid, Division for the Visually Impaired; Romy Mikhail, Division for the Visually Impaired; Jill Morrison, Division for the Visually Impaired; and Debra Mills-Joe, Division for the Visually Impaired.

Rules of Engagement:

The Rules of Engagement were reviewed by Rob Schmidlkofer.

Approval of Minutes:

The minutes from the October 25, 2018 meeting were read by Elisha Jenkins. Wayne Marsh made a motion to approve the October Meeting Minutes, Gary Pizzola seconded the motion. The minutes were approved.

New Business

Policies:

The BVC By-Laws Wayne Marsh stated the would be an on-going discussion.

Operator Training:

This will be further discussed at the next meeting after the review of draft policies.

BEP Marketing:

The promotional materials for BEP will be disseminated.

Program Finances/Business Report:

Mark Ridenour provided the balance of all accounts.

As a result of the recent terms of engagement, the discussion ensued regarding the BEP Accounts on the state system or an accounting package. Mark Ridenour will research Quick Books and the cost. A further discussion will occur at the January's meeting.

Wayne Marsh will request other states' accounting packages/applications. Rob Schmidkofer will also contact other state licensing agencies.

Smyrna Rest Area P&L Potential Closure:

The P&L of the Smyrna Rest Area was discussed. The Blind Vendors Committee voted to close the Smyrna Rest Area Gift Shop. The last day of operation is December 30, 2018.

BEP items will not be returned to vendor. BEP items will be sold at half-price.

Old Business:

1. **BEP State Law 9606 Chapter 16**– the discussion was focused on securing resources to amend State Law 9606. Elisha Jenkins commented on the changes to 9606.
2. **Food Truck**– the food truck request for proposal will be open for bid in January 2019.
3. **Healthy Vending** taste testing will take place from noon until 1:00 PM.

Public Comment:

There was not any public comments.

Next Meeting:

The date for the next BEP meeting will be on January 24, 2019.

Check with Deidre Morris for Chapel availability in January.

Adjournment:

The meeting was adjourned at 11:50 AM.

Meeting Minutes were respectfully submitted by Debra Mills-Joe.